A meeting of the IQAC committee was held on 17th July 2026 at 11.00 a.m in the IQAC room. The following members were present in the meeting.

1. Prof Rajni
2. Monika Arya — Monika Arya
3. Mahima — Mahima 17/7/2026
4. INDRA KANT MISHRA
5. Sadhna Gupta
6. Nishtha Bhushan — Nishtha
7. Ankit Gupta — Ankit Gupta
8. श्री अहात पुरुषी
9. Dr. Rainy Jain
10. Dr. Vandana Yadav — 17/7/26

Agenda : Review meeting of the last meeting held with external.

MINUTES OF THE REVIEW MEETING

Date: 17 July 2026
Time: 11:00 AM
Venue: IQAC Room
Agenda: Review of the External Committee Meeting held on 10 July 2026

Minutes of the Meeting

The meeting commenced with a review of the work identified for immediate implementation during the External Committee Meeting held on 10 July 2026. The following points were discussed and assigned for necessary action:

Immediate Action Points

1. **ABC Registration:** Dr. Vandana Yadav informed the committee that, once a student is admitted to the University of Delhi and logs into the Samarth Portal, the Academic Bank of Credits (ABC) registration is generated automatically. In case of any discrepancy, the concerned Nodal Officer will assist the student in rectifying the issue.

2. **Government Employment Opportunities:** Dr. Sonali Jain was informed to coordinate with Ms. Richa from the HDFE Department to set up a notice board dedicated to government employment opportunities and to display relevant examination deadlines.

3. **Newspaper Distribution:** Mr. I. K. Mishra was informed to coordinate the revival of newspaper distribution for the student body.

4. **LinkedIn Presence:** Dr. Bhawana Shivan was informed to highlight the milestone of the college reaching 1,000 LinkedIn followers on the college website in order to strengthen and promote the institution's digital presence.

5. **Mapping of Activities with SDGs:** It was decided that all Teachers-in-Charge (TICs) and Society Heads would be informed to map departmental activities and extension programmes with the relevant Sustainable Development Goals (SDGs).

6. **Students' Help Desk:** Dr. Bhawana Shivan, Convenor of the Help Desk, was informed to develop a structured documentation system for the Students' Help Desk to ensure systematic tracking and effective resolution of student queries.

Short-Term Action Points

For the implementation of the short-term goals, the following decisions were taken:

1. **Enhancement of Research Skills:** It was decided to organise regular workshop for enhancing the research skills of faculty members. The Research Committee will also work towards organising a seminar every semester in which the research work of faculty members and students can be presented and discussed.

2. **Sustainable Campus Management:** The Gardening Committee will explore the feasibility of installing an Air Quality Index (AQI) monitor and motion sensors at selected locations on the campus to promote sustainable campus management.

3. **Mentor–Mentee System:** Dr. Princy was informed to review the random mentor–mentee allocation system, establish a peer mentoring mechanism, and ensure the maintenance of proper mentoring records.

4. **Support for Competitive Examinations:** Dr. Jatin was informed to initiate measures to strengthen support for competitive examinations through dedicated notice boards, ERP notifications, and relevant library resources.

5. **NEP Sarthi and IKS Sections on the Website:** Dr. Vandana Yadav was informed to update the college website by highlighting NEP Sarthi. As Dr. Prem Deoli is the Convenor of IKS, he will be informed to review and revise the IKS section of the college website.

6. **Institutional Feedback Mechanism:** Dr. Vandana Yadav was informed to review the institutional feedback mechanisms and ensure complete anonymity of responses submitted by stakeholders.

Conclusion

The meeting reviewed the immediate and short-term goals identified during the External Committee Meeting and discussed the measures required for their effective and timely implementation. The concerned members were assigned responsibilities for taking forward the identified action points.

The meeting concluded with a vote of thanks to all the members.